



YMCA of Kern County

Job Description

Job Title:	Teacher
Reports To:	Site Director
Requirements:	18 years old or older 12 Child Development Units Experience leading children in a variety of activities
Preferred:	Current First Aid/CPR certification Some Physical Education Units (up to three may be used in lieu of Child Dev)

Principal Activities: Responsibilities include planning activities, working with aides when assigned, supervising children, assisting with homework, and monitoring and improving the overall quality of the YMCA Child Care program.

Duties:

1. Maintain current certifications and training, i.e. First Aid /CPR, Child Abuse Prevention, etc.
2. Plan activities, games, crafts and sports for small and large groups of children.
3. Communicate regularly with site director regarding success and challenges of planned activities, discipline and behavior of children.
4. Ensure the cleanliness of facilities.
5. Ensure all planned events occur on time.
6. Personally ensure the physical and emotional safety of children at all times.
7. Be on time for all scheduled shifts.
8. Participate in staff meetings, as needed.
9. Prepare and present weekly lesson plans to Site Director.
10. Complete all incident and accident reports immediately and directly communicate with parents.
11. Fill out and submit time sheets bi-weekly.
12. Stay current with YMCA Child Care Policies by reading and signing appropriate memoranda.
13. Other duties as may be required in support of YMCA Child Care.